

Admissions policy and procedures

Procedures:

We are looking forward to showing you all around our campus; sharing information; and getting to know you better during the application process. Below is a description of the steps necessary to apply to Montessori Córdoba.

STEP 1 Parent Meeting and School Tour

The first step in our admissions process is to make an appointment for a parent meeting and school tour with Lucy Welsted, our School Director. This is an opportunity to converse about your child; the Montessori methods and principles our school follows and enrollment possibilities. It will help both parties determine if Montessori Córdoba is a school in which your child will thrive. All tours must be scheduled in advance.

STEP 2 Classroom Observation

We request that at least one parent observe a class in session as they consider our school. The 30 minute observation can be done the same day as the meeting and tour. Or, if you prefer, you may call the office to schedule for a different day.

STEP 3 Submit Application

Once the parent meeting, tour, and observation are completed an application and a request for transcripts form may be submitted.

STEP 4 Parents / Teacher Meeting

The teachers will share with you the current curriculum and details of the classroom. The focus of their questions will be about your child's personality and specific academic achievements. The information shared will assist our teachers in making the best classroom placement for your child. (Note: This is not a necessary step for children entering our primary program.)

STEP 5 Child visit for children aged 5+

Upon receipt of the application a child visit will be scheduled.

The child is invited to visit a classroom for a day or two. An evaluation / screening with a learning specialist may be requested to determine the appropriate placement for the child. The teachers will observe your child's social interactions and assess how well they are suited for learning in either the Early childhood or Elementary Montessori environments.

STEP 6

The admissions director and teacher will confer to determine the appropriateness of the enrollment based on the child's readiness, his potential for a positive interaction with the class and the family's commitment to the program. All decisions will be communicated by the Head of Administration.

Admissions Policies:

Children are enrolled without regard to racial, religious, national or ethnic background.

Our school year runs from August until June. Montessori Córdoba has rolling admissions. Applications are taken throughout the year.

Our waiting list:

If there is not an immediate opening for a new student or if a young child is not quite ready to start school their name is added to our waitlist. Our classrooms are kept balanced by gender and age. First priority is given to siblings of children already enrolled, staff children, and then to transferring children with prior Montessori experience.

Enrollment requirements:

Enrollment requires parents to submit necessary emergency and medical forms as well as any records and in some cases, current work from previous schools.

All children must have current immunization records on file at the school.